
Creating a WinHelp Project

This chapter provides you with the procedures you need to create a new WinHelp project. The following topics are addressed:

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RoboHelp Wizard

Use the RoboHelp Wizard to create a new WinHelp project. This is a typical Windows wizard that helps you define your project. You specify what kind of help application you are creating, which Windows platform it works with, the title and name of the help project, and where the project is stored on your hard drive.

Use the following procedure to work with the wizard:

- Step 1** Open the RoboHelp Classic application.
RoboHelp displays the Open a Help Project dialog box.
- Step 2** Select the **Create a new Help Project** option, and click **OK**.
RoboHelp displays the New Project dialog box.
- Step 3** In the Help Project type box, highlight the **Standalone Help** option, and click **OK**.
RoboHelp displays the New Project Wizard dialog box.
- Step 4** Select which version(s) of Windows will support your help project, and click **Next>**.
RoboHelp displays the next New Project Wizard dialog box.

Note

By default, RoboHelp selects WinHelp 4 as the Primary Target. For the purposes of this STK, we also will. If you need to support the Windows 3.x environment, some file extensions will be unavailable.

You can also select the **Only allow WinHelp 3 support features** option, which allows you to create a Help file supported by Windows 3.x, Win 95, 98, and NT.

- Step 5** Type the name of the Help project. This is the title that displays on the title bar of the compiled Help file. Press <TAB>.
The cursor moves to the **What is the name of the project file?** field.
- Step 6** Type the name of the Help project file. This is the name of the *.hpl file, and the initial *.doc and *.rtf files.

- Step 7** If necessary, change the storage location for the new Help project (otherwise, go to step 9). Click **Browse**. RoboHelp displays the Select the new Help Project folder dialog box.
- Step 8** Select the new storage location by double-clicking on the drive letter folder, and the folders underneath the drive letter. Highlight the folder you want to use, and click **OK**. RoboHelp returns to the second New Project Wizard dialog box.

Note

Click **New Folder** to create a new folder on the drive.

- Step 9** Click **Finish**. RoboHelp creates the new Help project files and opens Microsoft Word.

Note

You can also select the Create WinHelp 2000 Explorer View and Enable WebSearch options, but we will not discuss them here. RoboHelp also displays the RoboHelp Tips window. Click the Close button or **Turn Off Tips** to close this window.

RoboHelp Explorer

RoboHELP Classic is really composed of two separate windows. The first is the Microsoft Word window, where you will create the text for your Help project. The second is the RoboHELP Explorer window, which contains many tools to help you create and work with your project.

RoboHELP Explorer Layout

When you first open RoboHELP, the RoboHELP Explorer window is displayed on the left side of your screen, and Microsoft Word is displayed on the right side of your screen. When in this view, the RoboHELP Explorer window shows you four folder tabs at the bottom of the window, and toolbars on the left side and top of the window.

You can expand your view of the RoboHELP Explorer window one of two ways:

» From the **View** menu, choose **Hide Right Pane**.

OR



» Click the Hide Right Pane button on the top toolbar.

By maximizing the RoboHELP Explorer window, you display a two-paned window with three additional folder tabs in the right-side pane.

RoboHELP Explorer Left Pane

The left pane of the RoboHELP Explorer window contains the following folder tabs:

Project

This folder tab view displays folders with project information.

The Topics folder shows you the following sub-folders and files:

- All Topics folder: a list of topics in your project
- Broken Links folder: a list of broken links in your project
- External Topics folder: a list of links to another Help project
- Duplicate Topics folder: a list of duplicate topics IDs, which will cause an error in your Help project
- the documents in your Help project, and a list of the topics in each document

The Project folder shows you the following sub-folders and files:

- Windows folder: a list of the defined windows associated with your Help project
- Map IDs folder: a list of the various map IDs in your Help project

- Aliases folder: a list of aliases you created in your Help project; you can create aliases to redirect links from an old topic ID to a new topic ID
- Startup Macros folder: a list of the macros activated when the Help file first opens
- Baggage folder: a list of any multimedia or image files used in the Help project
- Build Tags folder: a list of the build tags you have defined in the Help project; the build tags are used to include or disclude topics from a specific version of the WinHelp file
- Project Settings: a dialog box that shows you the properties of the Help project

The Images and Multimedia folder shows you the following sub-folders:

- Images folder
- Standard Images folder
- Hotspot Images folder
- Multimedia folder
- Graphical Buttons folder
- Authorable Buttons folder
- Embedded Windows folder
- Image Folders (BMROOT) folder

The Dependencies folder contains the following sub-folders:

- DLLs folder
- External Help Files folder
- HTML folder

The Single Source folder contains the following options:

- WinHelp 3 (Win 3.1)
- WinHelp 4 (Win 95 & NT)
- Microsoft HTML Help (Win 98)
- WebHelp 3 (Cross-Platform Help)
- JavaHelp
- Printed Documentation

You can use these options to generate different documentation formats. Simply double-click on the option, and a wizard helps you generate the new output.

TOC

This folder tab lets you create the table of contents for your Help project. In this view, you can add books to the table of contents, and add topics to those books.

Index

This folder tab lets you create the index for your Help project. You can define both K-keywords and A-keywords here, as well as assign topics to those keywords.

Tools

This folder tab displays the tools you can use in conjunction with RoboHELP. These tools include the What's This? Help Composer, the Graphics Locator, and the Software Video Camera.

RoboHELP Explorer Right Pane

The right pane of the RoboHELP Explorer window contains the following folder tabs:

Image Workshop

This folder tab is a tool within RoboHELP that lets you work with the images in your Help project. You can use it to change the size of your graphics, create hotspots on your graphics, and save screen captures as graphics files.

Link View

This folder tab shows you a graphical representation of the links within your Help project. After you add topics and links to the project, you can use the view on this folder tab to verify your links and your browse sequence.

Topics

This folder tab shows you a list of all the topics in your Help project. You can sort the list by topic title, topic ID, file, comments, status, and priority. The view on this folder tab is helpful when you create your Help file's table of contents and index.

Opening Topics

You can open the topics in your Help project from the RoboHELP Explorer on either the Project tab, the TOC tab, the Index tab, or the Topics tab.

- » From any of these view, expand the tree to find the topic you want to work with, then double click on the topic.

For example, to open a topic from the TOC tab, open the book that contains the topic, and double click on the topic. RoboHELP displays the Microsoft Word window with the topic you selected.

Reports

You can generate several reports about your Help project in the RoboHELP Explorer. From the Tools menu, choose the Reports, and then choose the report you want to see. The following reports are available:

- Project Status
- Diagnostics
- Table of Contents
- Index
- See Also
- Topic Properties
- Topic References
- Unreferenced Topics
- Topics by Priority
- Images
- Map IDs
- Duplicate Map IDs

- Broken Links
- External Topic References
- Unused Index and See Also Keywords
- Ship List

After you generate the initial report, you can apply a filter to generate reports for a specific author or document in your project, and you can also select to generate a summary or detail report. Furthermore, you can save, print, copy, and e-mail the report.

Content Management

Let's begin to add some text to our project! But, before you do, stop and think about your project as a whole. How will you organize the content? What will your topics be? Will your project contain one document or multiple documents? Will you be providing context-sensitive help, such as field-level or dialog box help?

This is the time to organize your project. This will help you create the Help file right the first time, and not have to reorganize documents and content later in the project.

This section deals with Content Management. We will learn how to add a new document to the project, import an existing document into the project, add topics to your documents, and insert graphics.

Adding New Documents

Use the one of the following procedures to add new documents to your project.

Adding a New Document in the RoboHELP Explorer Window

Step 1 From the RoboHELP Explorer window, click on the Project folder tab.

Step 2 Expand the Topics folder, and then right-click on the Topics folder.

- Step 3** From the application menu, choose **New => Document**. RoboHELP displays the New Document dialog box.
- Step 4** Type the name of the new document, and click **OK**. Word creates two new documents (*filename.doc* and *filename.rtf*) with the name you specified, and displays the *.doc document in the Microsoft Word window.

Adding a New Document in the Microsoft Word Window

- Step 1** Activate the Microsoft Word window.
- Step 2** From the **RoboHELP** menu, choose **New Document**. Word displays the New Document dialog box.
- Step 3** Type the name of the new document, and click **OK**. Word creates two new documents (*filename.doc* and *filename.rtf*) with the name you specified, and displays the *.doc file in the Microsoft Word window.

Importing Existing Documents

You may have some of your help project already written, but formatted as a normal Word document. If this is the case, you can import the document into RoboHELP. Use the following procedure to import a document.

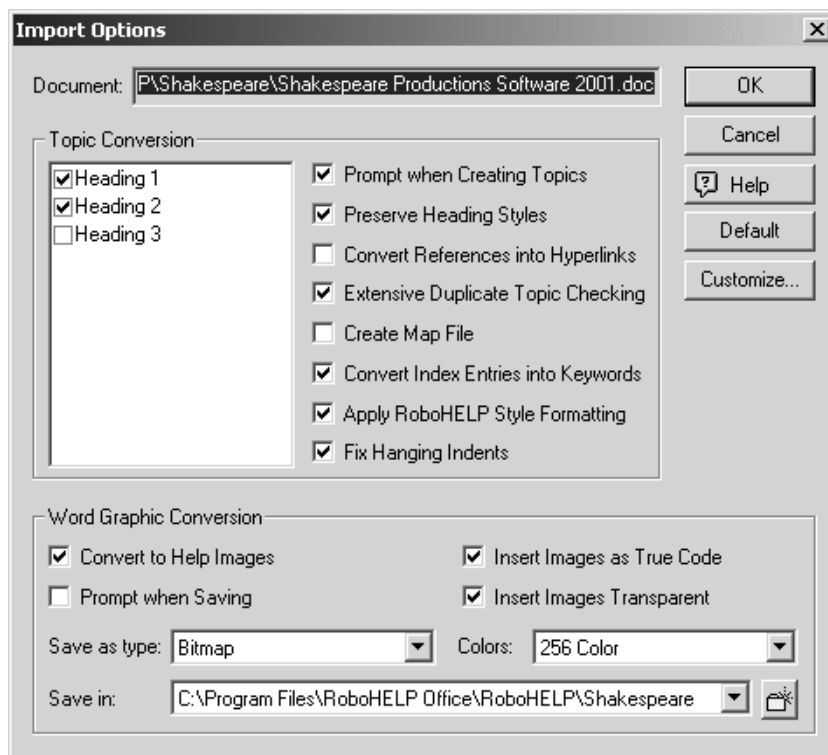
- Step 1** Activate the RoboHELP Explorer window.
- Step 2** From the **File** menu, choose **Import => Document**. RoboHELP displays the Import Document dialog box.

- Step 3** Enter the name of the document you want to import. Then click **OK**. RoboHELP displays the Import Options dialog box, which is shown below.



Note

If you do not know the name or exact location of the document you want to import, click the **Browse** button. RoboHELP displays the Open dialog box. Expand or collapse the directory folders to find the document. Then highlight the document you want to import, and click **Open** to return to the Import Document dialog box.



- Step 4** In the Topic Conversion box, select or deselect the appropriate options for importing your document.
- Step 5** In the Word Graphic Conversion box, select, deselect, or choose the appropriate options for importing graphics in the document.

- Step 6** Click **OK**.
RoboHELP imports the document into the Help Project.

Note

If you selected the **Prompt when Creating Topics** option in the Import Options dialog box, the system displays the New Topic dialog box. Enter the appropriate information for the topic in the dialog box, and click **OK**. RoboHELP prompts you each time it encounters a heading of the level you specified in the Import Options dialog box. For more information about the New Topic dialog box, refer to “Adding New Topics” on page 1-12

- Step 7** Save your work.

Adding New Topics

Topics are the main part of your Help file. Without them, you'd have nothing! So now that you've learned how to add documents to your project, you must learn how to add topics to those documents. You can use the TOC folder tab and the Project folder tab in the RoboHELP Explorer window to add topics, or you can use the Microsoft Word window to add the topics. Use the following criteria to pick the best way to add the topic:

- Use the TOC folder tab in the RoboHELP Explorer window if you want to update the table of contents as you add topics, and you do not have a preference as to where the topic is located in the document.
- Use the Project folder tab in the RoboHELP Explorer window if you want to see the structure of the document, but not its content, as you add topics. Later, you can return to the TOC folder tab and add the topic to the help file's table of contents.
- Use the Microsoft Word window if you want to work in Word to add topics.

Select one of the following procedures:

Adding a New Topic from the TOC Folder Tab

Step 1 Activate the RoboHELP Explorer window. If necessary, click on the TOC folder tab.
RoboHELP displays the Help project's table of contents.



Step 2 Highlight the book where you want to add the new topic. Then click the New Topic button.
RoboHELP displays the General folder tab in the New Topic dialog box, which is shown below. Refer to "Completing the New Topic Dialog Box" on page 1-14 to finish adding the topic.

Adding a New Topic from the Project Folder Tab

Step 1 Activate the RoboHELP Explorer window. If necessary, click on the Project folder tab.
RoboHELP displays the Help project folders.



Step 2 Highlight the document where you want to add the new topic. Then click the New Topic button.
RoboHELP displays the General folder tab in the New Topic dialog box, which is shown below. Refer to "Completing the New Topic Dialog Box" on page 1-14 to finish adding the topic.

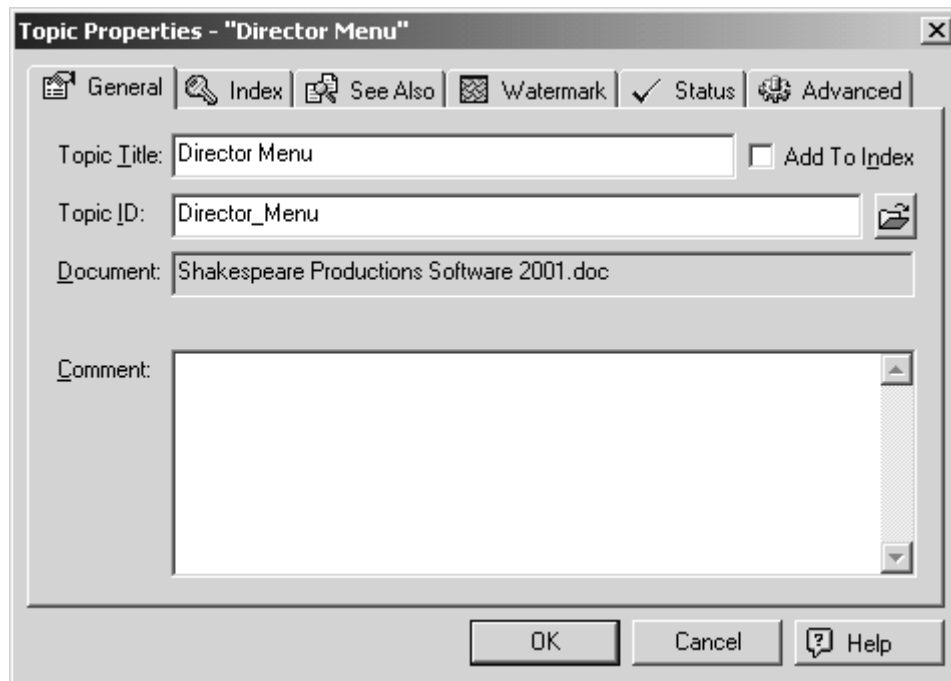
Adding a New Topic in Microsoft Word

Step 1 Activate the Microsoft Word window. If necessary, open the document you want to work with. Move the cursor to your insertion point in the document.



Step 2 Click the New Topic button.
RoboHELP displays the General folder tab in the New Topic dialog box, which is shown below. Refer to "Completing the New Topic Dialog Box" on page 1-14 to finish adding the topic.

Completing the New Topic Dialog Box



Note

You must have the General folder tab in the New Topic dialog box displayed.

Step 1 Using <TAB> or your mouse to move among the fields, enter the topic information:

- **Topic Title:** the name of the topic that displays at the top of the topic (but not in the title bar)
- **Add To Index:** select or deselect this option to add the topic title to your index
- **Topic ID:** the identifier assigned to this topic; you use this ID when you create links in the Help file
- **Document:** select one of the documents from the drop-down list box to add the topic to that document

- **Insert at End of Document:** select or deselect this option to add the new topic at the end of the document; if you deselect this option, the topic will be added at the current position of the cursor
- **Comment:** any miscellaneous information about the topic

Step 2 Click **OK**.
RoboHelp creates a link to the new topic in the table of contents, and creates the new topic in Word.

Step 3 Save your work.

Inserting Graphics

Graphics can add a great deal to your help files, if they are used correctly. But that's another topic!

You can add graphics of several different formats to a help file. We will use bitmaps here.

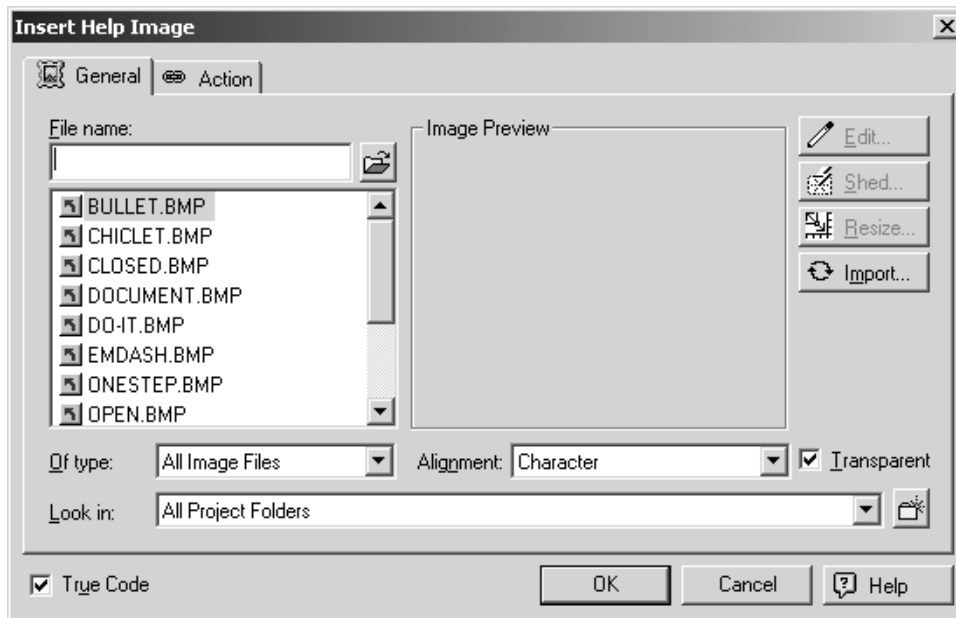
You can store your graphics anywhere and insert them in your Help project. However, if you store the graphics in folders outside the project folder, and then move the graphics or folder, you must reinsert the graphics from the new storage location.

Use the following procedure to insert graphics in your project:

Step 1 Activate the Microsoft Word window, and display the document you want to work with. Move the cursor to the insertion point for the graphic.



Step 2 Click the New Help Image button.
RoboHELP displays the Insert Help Image dialog box, which is shown below.



- Step 3** In the File Name list, highlight the graphic you want to insert. RoboHELP displays a preview of the graphic in the Image Preview box.

Note

By default, the **Look In** drop-down list displays the All Project Folders option. To narrow your search when you are working with multiple graphics folders, select a specific project folder from this list.

- Step 4** Deselect the **Transparent** option.
- Step 5** Select the **True Code** option.
- Step 6** Click **OK**.
RoboHELP inserts a reference to the graphic in the document.

Note

You can assign an action to the graphic you install. Refer to “Graphics as Links” on page 1-21 for more information.

Step 7 Save your work.

Links

Besides the actual text, hypertext links are one of the most important features of a Windows Help file. These links allow your users to jump quickly to another topic in order to find the information they need. This section of the book covers some of the ways you can create links within your Help project.

The first section talks about links from the table of contents of your Help file. These links are the first links your users see when they open the Help file, so they must be accurate and descriptive. Next, we'll talk about adding links inside topics; you can add a link to the beginning of a topic, and you can also create a link to a mid-topic ID. Last, we'll discuss links with graphics. You can turn a graphic into a link, and you can also designate "hotspots" on a graphic as links to multiple topics.

Table of Contents

You create the table of contents to your Help project using the TOC Composer. The TOC Composer lets you create the table of contents as you create topics, or create the topics first and then drag and drop the topics into the table of contents.

Refer to "Adding a New Topic from the TOC Folder Tab" on page 1-13 for instructions on how to create the table of contents as you create topics.

If you want to create the topics in Word first, refer to "Adding a New Topic in Microsoft Word" on page 1-13, and then complete the following procedure:

Step 1 Activate the RoboHELP Explorer window. If necessary, click on the TOC folder tab in the left pane, and click on the Topics folder tab in the right pane.

Step 2 In the Topics pane, click on the topic you want to add to your table of contents and hold the mouse button down. Then drag the mouse to the left pane, position your topic in its spot in the table of contents, and release the mouse button.

Note

You must open the book in the table of contents where you will add the topic.

Step 3 Repeat step 2 until you add all the topics to the table of contents. Save your work.

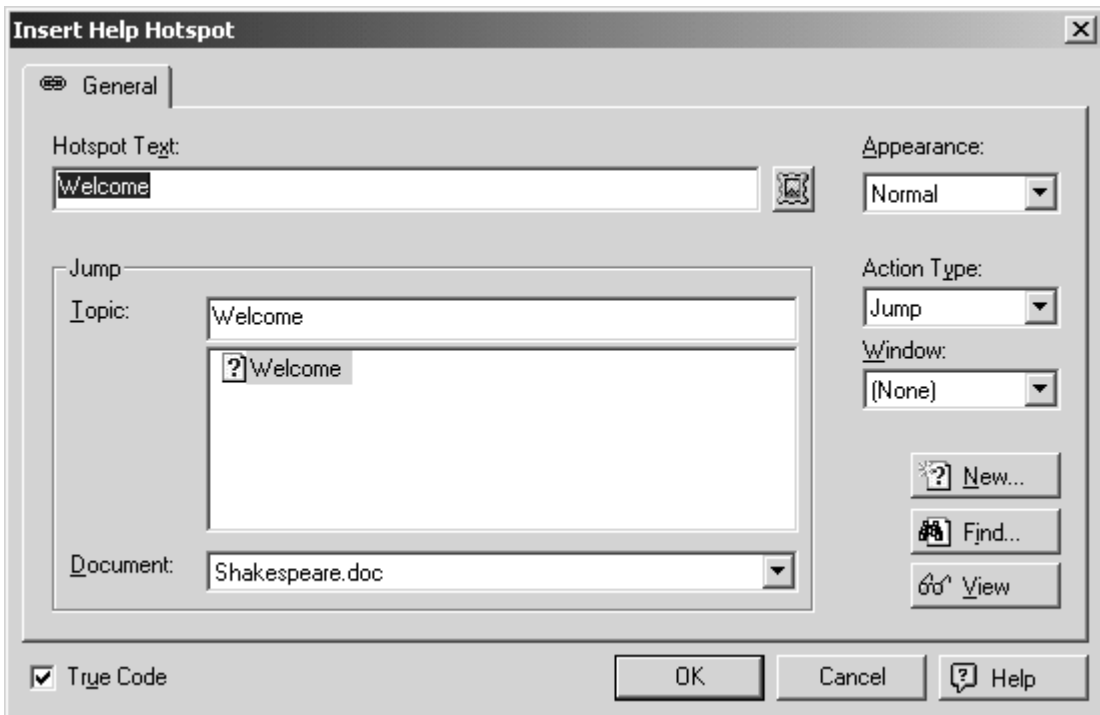
Links Within Topics

To add a link within a topic, use the following procedure.

Step 1 Activate the Microsoft Word window, and open the topic you want to work with.



Step 2 Place your cursor at the insertion point for your link, and then click on the New Jump button. RoboHELP displays the Insert Help Hotspot dialog box, which is shown below.



Step 3 In the **Hotspot Text** field, type the text you want to display for the link in your Help topic.

Step 4 In the Jump box, highlight the topic for the link.

Note

If you are working with a multi-file project, you can change the document you are linking to in the **Document** drop-down list.

Step 5 If necessary, change the default settings in the **Appearance**, **Action Type**, and **Window** drop-down lists.

Step 6 Verify the **True Code** option is selected.

- Step 7** Click **OK**.
RoboHELP creates the link and displays it in the topic.

Note

Click **View** to see the selected topic as it appears in the compiled Help file.

- Step 8** Save your work.

Mid Topic Links

You can create links in your Help project that take the user to a place in the topic other than the top. To do so, you must first create a mid-topic ID in the target topic, and then create the link in the originating topic. Use the following procedure.

- Step 1** Activate the Microsoft Word window, and open the target topic.
- Step 2** Place the cursor to the left of the text for your mid-topic ID.
- Step 3** From the **Insert** menu, choose **Special Help Topics => Mid-Topic ID**. RoboHELP displays the New Mid-Topic ID dialog box.
- Step 4** Type the ID for the target, and click **OK**. RoboHELP inserts the mid-topic ID.

Note

Your topic ID must be a continuous phrase. You can use an underscore to separate words. For example, to insert a mid-topic link for Page Setup, assign the mid-topic ID “page_setup”

- Step 5** Open the topic where you will insert the link, and place the cursor at the insertion point for the link.
- Step 6** Click the New Jump button.
RoboHELP displays the Insert Help Hotspot dialog box.



Step 7 In the **Hotspot Text** field, type the text you want to display for the link in your Help topic.

Step 8 In the Jump box, highlight the mid-topic ID for the link.

Note

If you are working with a multi-file project, you can change the document you are linking to in the **Document** drop-down list.

Step 9 If necessary, change the default settings in the **Appearance**, **Action Type**, and **Window** drop-down lists.

Step 10 Verify the **True Code** option is selected.

Step 11 Click **OK**.
RoboHELP creates the link and displays it in the topic.

Note

Click **View** to see the selected topic as it appears in the compiled Help file.

Step 12 Save your work.

Graphics as Links

Turn a graphic, such as a toolbar button or icon, into a link using the following procedure.

Step 1 Activate the Microsoft Word window, and display the document you want to work with. Move the cursor to the insertion point for the graphic link.



Step 1 Click the New Help Image button. RoboHELP displays the Insert Help Image dialog box.

Step 2 In the File Name list, highlight the graphic you want to insert. RoboHELP displays a preview of the graphic in the Image Preview box.

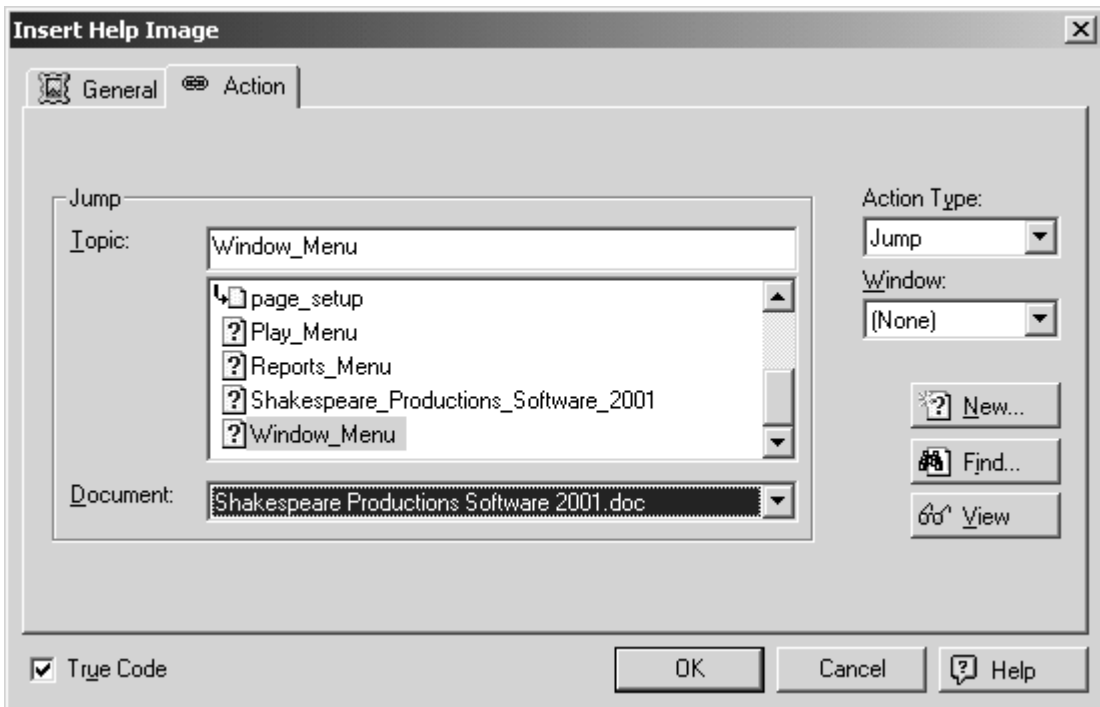
Note

By default, the **Look In** drop-down list displays the All Project Folders option. To narrow your search when you are working with multiple graphics folders, select a specific project folder from this list.

Step 3 Deselect the **Transparent** option.

Step 4 Select the **True Code** option.

Step 5 Click on the Action folder tab. RoboHELP displays the Action folder in the Insert Help Image dialog box, which is displayed below.



Step 6 Select **Jump** from the **Action Type** drop-down list.

Step 7 If necessary, change the window type in the **Window** drop-down list.

Step 8 In the **Jump** box, highlight the topic ID for the link.

Note

If you are working with a multi-file project, you can change the document you are linking to in the **Document** drop-down list.

Step 9 Verify the **True Code** option is selected.

Step 10 Click **OK**.
RoboHELP inserts a reference to the graphic and its link in the document.

Step 11 Save your work.

SHED Images

SHED images are graphics you can add to your Help project that contain multiple hotspot links. Use the following procedure to insert SHED graphics.

Step 1 Activate the Microsoft Word window, and display the document you want to work with. Move the cursor to the insertion point for the graphic link.



Step 2 Click the New Help Image button. RoboHELP displays the Insert Help Image dialog box.

Step 3 In the File Name list, highlight the graphic you want to insert, and click **Shed**. RoboHELP displays the Create SHED File dialog box with the file you selected in the **Create a Hotspot file from** field.

Step 4 If necessary, select the **Use current File Name but change extension to .SHG** option.

Step 5 Click **OK**. RoboHELP displays the Image Workshop window.

Step 6 With your mouse, draw a rectangle around a section of the graphic. When you release the mouse button, RoboHELP displays the Insert Hotspot dialog box.

Step 7 In the Jump box, highlight the topic for the link.

Note

If you are working with a multi-file project, you can change the document you are linking to in the **Document** drop-down list.

Step 8 If necessary, change the default settings in the **Action Type** and **Window** drop-down lists.

- Step 9** Click **OK**.
RoboHELP creates the link and redisplay the Image Workshop window.

Note

Click **View** to see the selected topic as it appears in the compiled Help file.

- Step 10** Repeat steps 6 through 9 for each additional hotspot.



- Step 11** Click the Save button, and then the Close button.
RoboHELP redisplay the Insert Help Image dialog box.

- Step 12** Verify the **Transparent** option is deselected, and the **True Code** option is selected.

- Step 13** Click **OK**.
RoboHELP inserts a reference to the graphic in the document.

- Step 14** Save your work.

Other Help File Elements

The following sections show you some other features in RoboHELP you can use to customize your Help project and make it more user-friendly.

Browse Sequence

The browse sequence of your Help project lets a user move from topic to topic in a specific order. When you create your Help project, the browse sequence defaults to the order of the topics within the documents. If you want the browse sequence to be different, you can rearrange the order of the topics in your documents, or you can change it using the following procedure.

Step 1 Activate the RoboHELP Explorer window, and click on the Topics folder tab in the right pane.



Step 2 Highlight the first topic in your browse sequence, and click the Properties button.
RoboHELP displays the General folder in the Topic Properties dialog box.

Step 3 Click on the Advanced folder tab.
RoboHELP displays the Advanced folder in the Topic Properties dialog box, displayed below.



Step 4 Enter a new number in the **Number** field, and click **OK**.
RoboHELP redisplay the RoboHELP Explorer window.

Step 5 Repeat steps 2 through 4 for the other topics in the browse sequence.

Step 6 Save your work.

Build Tags

You can assign build tags to each topic in your Help project, and use these build tags to create customized Help files. Use the following procedures to create a new build tag and assign a build tag to a topic.

Creating a New Build Tag

Step 1 Activate the RoboHELP Explorer window, and click on the Topics folder tab in the right pane.



Step 2 Highlight a topic in your Help project, and click the Properties button. RoboHELP displays the General folder in the Topic Properties dialog box.

Step 3 Click on the Advanced folder tab. RoboHELP displays the Advanced folder in the Topic Properties dialog box.

Step 4 Move the cursor to the blank field at the bottom of the Build Tags box. Type the name of a new build tag, and click Add. RoboHELP redisplay the dialog box with the new build tag in the Build Tags box.

Step 5 Repeat step 4 until you add all of your build tags.

Step 6 Click OK. RoboHELP saves the new build tag and redisplay the RoboHELP Explorer window.

Step 7 Save your work.

Assigning a Build Tag to a Topic

Step 1 Activate the RoboHELP Explorer window, and click on the Topics folder tab in the right pane.



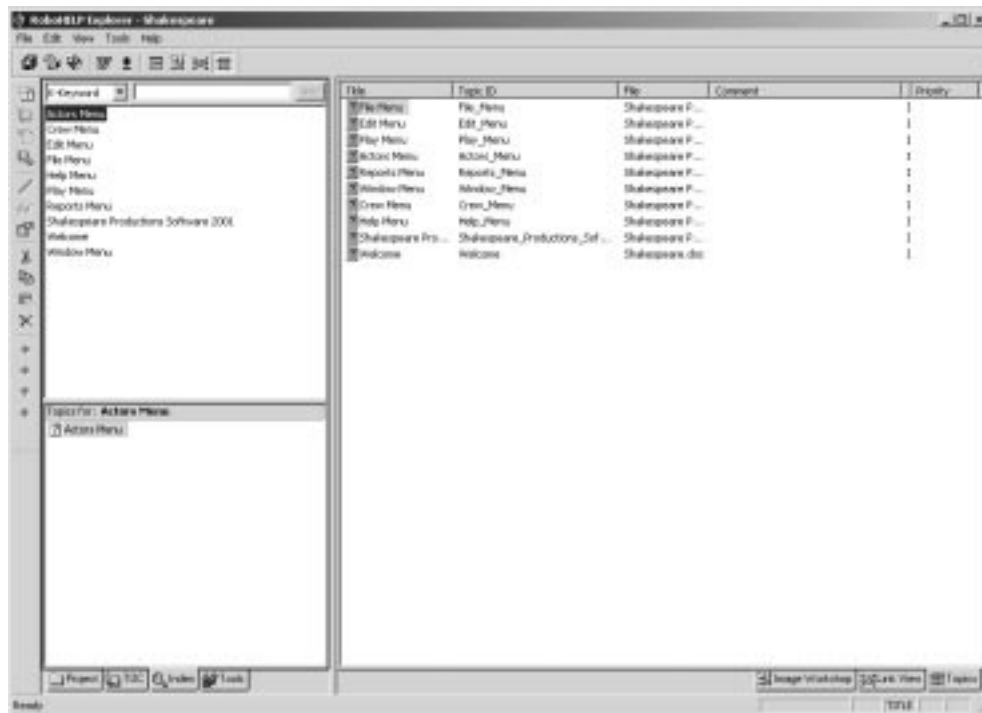
Step 2 Highlight a topic in your Help project, and click the Properties button. RoboHELP displays the General folder in the Topic Properties dialog box.

- Step 3** Click on the Advanced folder tab.
RoboHELP displays the Advanced folder in the Topic Properties dialog box.
- Step 4** Select the build tag for this topic in the Build Tags box. Then click **OK**.
RoboHELP redisplay the RoboHELP Explorer window.
- Step 5** Repeat steps 2 through 4 for the other topics in your project.
- Step 6** Save your work.

Indexing

Indexing in RoboHELP is quite easy. Use the following procedure.

- Step 1** Activate the RoboHELP Explorer window, and click on the Index folder tab in the left pane.
RoboHELP displays the Index folder, displayed below.



- Step 2** Move the cursor to the blank field at the top of the pane. Type your index entry, and click Add.
RoboHELP adds the entry to the index.
- Step 3** Click the Topics folder tab in the right pane.
- Step 4** Highlight the index entry you just created.
- Step 5** Click on the topic you want to assign to the index entry, and hold the mouse button down. Then drag the mouse to the bottom section of the left pane, and release the mouse button
- Step 6** Repeat step 5 for any additional topics you want to assign to the index entry.

Step 7 Repeat steps 2 through 6 until you finish your index.

Step 8 Save your work.

Non-Scrolling Regions

You can assign non-scrolling regions in your Help project topics. When you compile and run the Help file, these regions will remain stationary on the window, and the text beneath it will scroll vertically. Use the following procedure to add a non-scrolling region to your topic.

Step 1 Activate the Microsoft Word window, and open the topic you want to edit.

Step 2 Place the cursor in the bottom line of the non-scrolling region. For example, if you want to make the topic title a non-scrolling region, place the cursor in the heading of the topic.

Step 3 From the **RoboHELP** menu, choose **Set Non-Scrolling Region**. RoboHELP displays the Set non-scrolling region dialog box.

Step 4 Select the **Yes** option, and click **OK**. RoboHELP creates the non-scrolling region and redisplay the Microsoft Word window.

Step 5 Save your work.

Tables

You can use tables in your Help project to help you format and display text. When you do, though, you will be unable to see the table borders in your finished Help file.

When you use tables, you can set the width of the table so that it automatically adjusts itself when the window size is changed. Use the following procedure.

Setting Column Widths for Auto-Adjusting Tables

Note

Perform this procedure on an existing table with columns of equal width.

- Step 1** Activate the Microsoft Word window, and open the topic you want to work with.
- Step 2** From the **Table** menu, choose **Select => Table**.
Word selects the entire table.
- Step 3** From the **Table** menu, choose **Table Properties**.
Word displays the Table Properties dialog box.
- Step 4** Click on the Column folder tab.
Word displays the Column folder in the Table Properties dialog box,
- Step 5** Change the value in the **Preferred width** field to the smallest allowable size for the columns. Click **OK**.
Word reformats the table with the new column width.
- Step 6** Save your work.

Compiling Your Project

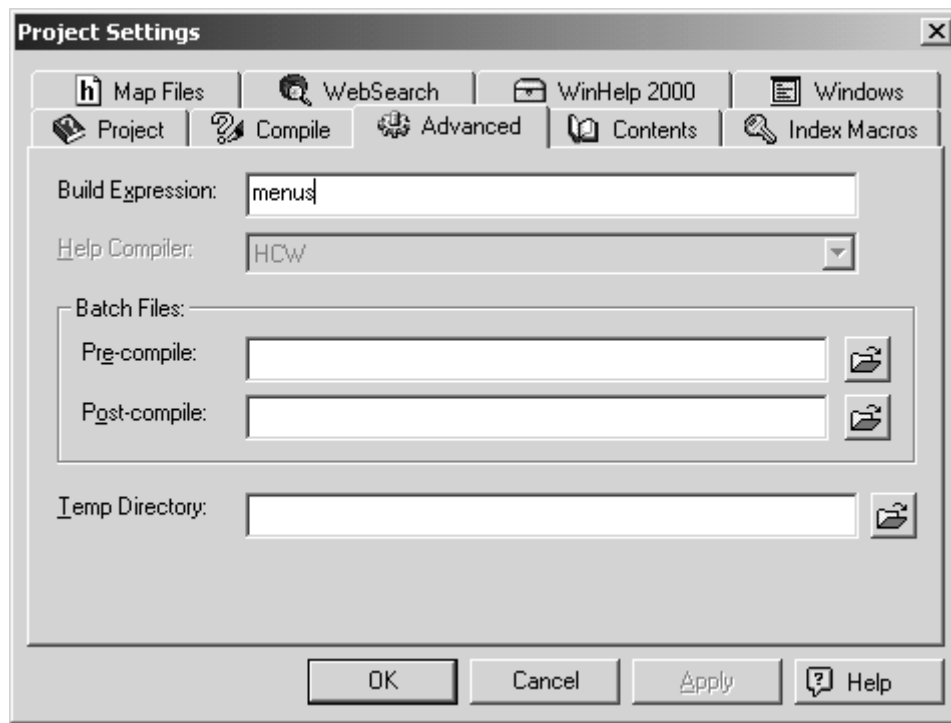
Congratulations! You have created a Help project, added documents and topics, inserted graphics and links, and added other features. Now it's time to take a look at the deliverable.

Use the following procedure to compile your Help project.

- Step 1** Activate the RoboHELP Explorer window, and click the Project folder tab in the left pane.
- Step 2** If necessary, expand the Project folder.

Step 3 Double-click on the **Project Settings** file.
RoboHELP displays the Project Settings dialog box.

Step 4 Click on the Advanced folder tab.
RoboHELP displays the Advanced folder on the Project Settings dialog box, displayed below.



Step 5 In the **Build Expression** field, type the name of the build tag you want to include in the Help file. Then click **OK**.
RoboHELP redisplay the RoboHELP Explorer window.

Note

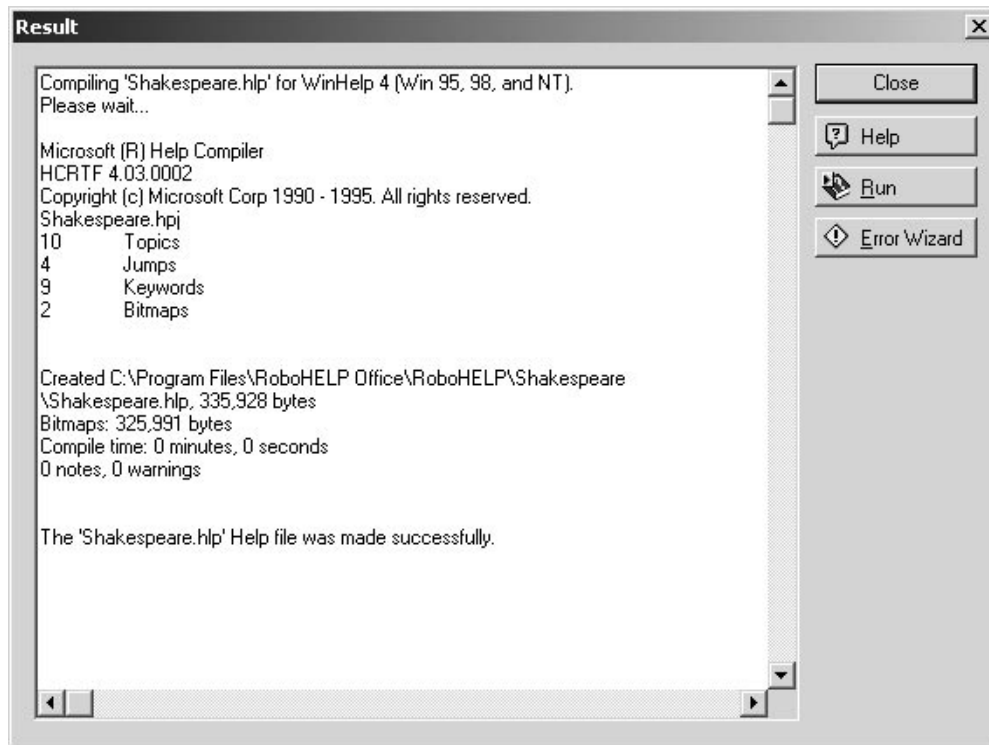
You can assign multiple build tags to one topic. This helps you assign different topics in different Help files.



Step 6 Click the Save All button.
RoboHELP saves all the files you have modified since you last saved.



- Step 7** Click the Compile button.
RoboHELP runs the help compiler. When it finishes, RoboHELP displays the Results dialog box, displayed below.



- Step 8** Click Run.
RoboHELP displays your Help file's table of contents.

Note

If your project contains notes, warning, or errors, RoboHELP displays them in the Result dialog box. To see a detailed list of the warnings and errors, click Error Wizard. RoboHELP displays the Error Wizard window at the bottom of the screen. You can highlight an error or warning, and click Explain to see an explanation of the error or warning, and some suggestions on how to fix it. Click Close to close this window and return to the RoboHELP Explorer window.
